

# University of Pittsburgh

## English Language Institute

The English Language Institute (ELI) offers full-time and part-time courses for intermediate and advanced students of English as a second language.

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### READ AND COMPLETE BOTH SIDES OF THIS FORM

#### A. Application for 20\_\_\_\_\_

(Please write the term and the check [✓] the program you would like to study.)

##### Term

Fall (Sept – Dec) 20\_\_\_\_\_

Spring (Jan – Apr) 20\_\_\_\_\_

Summer (May – Aug) 20\_\_\_\_\_

##### Program

Intensive program (day classes/full-time) \_\_\_\_\_ (day classes/part-time) \_\_\_\_\_

Evening course (evening/part-time only) \_\_\_\_\_

Professional and Academic English Program (June-July only) \_\_\_\_\_

English for Undergraduates Program (June-August only) \_\_\_\_\_

Other program (please specify) \_\_\_\_\_

#### B. Personal Information

Name \_\_\_\_\_  
family name first name middle name

Sex: Male \_\_\_\_\_ Female \_\_\_\_\_

Birthday \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
month day year

Country of Birth \_\_\_\_\_ Native Language \_\_\_\_\_

Country of Citizenship \_\_\_\_\_

Address in Home Country  
(complete home address is required for I-20):

Address in U.S. or other country, if applicable:

Street Address \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

City \_\_\_\_\_

Province/Territory \_\_\_\_\_

Province/Territory \_\_\_\_\_

Postal Code \_\_\_\_\_

Postal Code \_\_\_\_\_

Country \_\_\_\_\_

Country \_\_\_\_\_

Telephone \_\_\_\_\_

Telephone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

E-mail \_\_\_\_\_

Where should we send correspondence and I-20 documents? \_\_\_\_\_ home country address OR \_\_\_\_\_ U.S. address

PLEASE INCLUDE A COPY OF THE FIRST PAGE OF YOUR PASSPORT.

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### C. Academic Information

The English Language Institute (ELI) requires proof of academic preparedness for our programs.

Please check [✓] the document(s) included:

#### Intensive English Program (13 weeks):

- proof of high school graduation **OR**  
 proof of attendance at a college or university

#### Professional and Academic English Program (PAEP):

- proof of acceptance to a US graduate program **OR**  
 proof of high school graduation **AND** proof of a TOEFL iBT score of 80 (IELTS of 6.5) or higher

#### English for Undergraduates (E4U):

- proof of acceptance at a US college or university **OR**  
 proof of high school graduation **AND** proof of a TOEFL iBT score of 60 (IELTS of 6) or higher

High school \_\_\_\_\_  
*name* *city/country* *year completed*

College/university \_\_\_\_\_  
*name* *city/country* *year/degree*

### D. Visa Information

#### If you are in the United States now:

What kind of visa do you have?

- student (F-1)  
 visitor (B-1/B-2)  
 exchange visitor (J-1/J-2)  
 work (L or H)  
 resident  
 other (what kind?) \_\_\_\_\_

#### If you are outside the United States:

What visa will you use to enter the United States?

- student (F-1)  
 visitor (B-1/B-2)  
 exchange visitor (J-1/J-2)  
 work (L or H)  
 other (what kind?) \_\_\_\_\_

### E. I-20 Application for an F-1 Student Visa

IF YOU DO NOT NEED AN I-20, PLEASE SKIP TO SECTION F BELOW.

1a. I will need a student (F-1) transfer from another school in the United States Yes \_\_\_\_\_ No \_\_\_\_\_

1b. I will need an I-20 from the ELI for a student (F-1) visa. Yes \_\_\_\_\_ No \_\_\_\_\_

1c. I will need an I-20 form for dependents (spouse and/or children) Yes \_\_\_\_\_ No \_\_\_\_\_

If you need a form for dependents, please provide the following information (continue on a separate sheet of paper if necessary):

Name	Date of birth	Country of birth	Country of citizenship	Sex	Relationship
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**PLEASE INCLUDE A COPY OF THE FIRST PAGE OF THE PASSPORT OF EACH DEPENDENT.**

**2. If you need a student visa (F-1), you must complete both sections (2a) and (2b) below.**

**2a. How will you pay for your tuition and personal expenses? (please check [✓] one)**

\_\_\_\_ Personal funds

\_\_\_\_ My family in my home country (Provide name and address below.)

\_\_\_\_ Family or person in the United States (Provide name and address below)

\_\_\_\_ Scholarship from sponsor organization (Provide name and address below.)

Name of sponsor \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

**2b. Financial guarantee information**

**YOU MUST INCLUDE A FINANCIAL GUARANTEE WITH THIS APPLICATION TO RECEIVE AN I-20.**

The required bank statements **must** show that you have enough financial support to live for two terms of study (even if you plan to study for only one term). The required figures on the bank statement are at least:

- US \$21,570 available for tuition and living expenses for intensive ELI program
- US \$6,185 available for tuition and living expenses for the Professional and Academic English Program and the English for Undergraduates Program
- Please see the Admissions section of the ELI website for additional amounts required for dependents: [www.eli.pitt.edu](http://www.eli.pitt.edu)

**What kind of financial guarantee are you providing? (please check [✓] one)**

\_\_\_\_ A current, original bank statement in your own name

\_\_\_\_ A current, original bank statement from a personal sponsor **AND** a letter from your personal sponsor stating that the sponsor will pay for your English classes and living expenses.

\_\_\_\_ A current, official scholarship award letter from your sponsor organization. This letter **must** state that the sponsor will pay for your English courses and living expenses.

## F. How did you first learn about the ELI?

- ELI web site (www.eli.pitt.edu)
- current or former ELI student (name: \_\_\_\_\_)
- government or scholarship agency (name: \_\_\_\_\_)
- at a recruitment or education fair or expo (name: \_\_\_\_\_)
- an ESL or study abroad web site (web site address: \_\_\_\_\_)
- school counselor or school study abroad office (name: \_\_\_\_\_)
- a recruitment or study/travel abroad agent (name: \_\_\_\_\_)
- For the ELI's requirements and policies for working with agents, visit [www.eli.pitt.edu/application](http://www.eli.pitt.edu/application).
- other (explain: \_\_\_\_\_)

## G. Before signing this application form, please read and check [✓] all the statements below.

- I understand that there is no beginning-level course at the ELI and that the high-beginning level will not be offered if fewer than 10 students register. Students on F-1 visas who place below the high beginning level, or who place into high beginning level when these classes do not run, must transfer to another program within 30 days of entry into the U.S. to maintain visa status.
- I understand that I must have enough money to pay my tuition, university fees, textbooks and class materials, and medical and living expenses while I am in the United States.
- I understand that I must provide proof of my health insurance policy to the ELI for the intensive English Program.

### I have included:

- a copy of the first page of my passport
- a copy of the first page of each of my dependent's passports (if needed)
- proof of academic preparedness:
  - Intensive English Program (13 weeks): proof of high school graduation or attendance at a college/university
  - Professional and Academic English Program (PAEP) or English for Undergraduates Program (6 weeks): proof of university acceptance or TOEFL/IELTS requirement
- financial guarantee information to obtain an I-20 (if needed)
- a letter from my personal sponsor in the US stating that the sponsor will be responsible for my tuition and living expenses (if needed)

### I have included all necessary fees and payments made payable to the University of Pittsburgh.

- Non-refundable deposit:
  - \$300 non-refundable deposit toward Intensive English Program tuition (**required**) OR
  - \$500 non-refundable deposit toward Professional and Academic English Program tuition (**required**) OR
  - \$500 non-refundable deposit toward English for Undergraduates Program tuition (**required**)
- \$100 nonrefundable application fee (**required**)
- \$70 for express mail (if needed)

\$ \_\_\_\_\_ total amount enclosed

**CHECK MUST BE IN U.S. DOLLARS OR DRAWN ON A U.S. BANK and MADE PAYABLE TO "UNIVERSITY OF PITTSBURGH"**

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_  
month/day/year

## H. Mail application form

Please be sure to provide all required information, and sign and date this application form. Then, send by postal or express mail the completed application form, academic information documents, financial documents (if needed), deposit, and application fees to:

University of Pittsburgh  
English Language Institute  
Attn: Admissions Officer  
Parkvale Building, Room M13  
200 Meyran Avenue  
Pittsburgh, PA 15260 USA

Telephone: +1-412-624-5901  
Fax: +1-412-624-6130  
E-mail: [elipitt@pitt.edu](mailto:elipitt@pitt.edu)  
[www.eli.pitt.edu](http://www.eli.pitt.edu)